



Chalkwell Hall Infant School

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Headteacher: Sarah Clements



Admissions Policy Statement – Chalkwell Hall Infant Nursery School

We aim to make the setting accessible to children and families from all sections of the local community, ensuring that we are open, fair and clear in our communications and procedures.

Procedures

Children can attend the nursery in the term following their 3rd birthday. Parents can register their interest in a nursery place from their child's birth (places are not allocated on a first come, first served basis). A form to register interest is available on our website and via email from the school office, this must be completed to secure a child's place on the waiting list.

The following criteria will be applied to allocate nursery places:

1. Looked after or previously looked after children
2. Children of staff at Chalkwell Hall Infant or Junior school
3. Children with a sibling currently attending Chalkwell Hall Nursery, Infant or Junior school
4. Children living within Chalkwell Hall Infant school catchment area
5. Child's age (priority given to oldest children)
6. Children eligible for 30 hours Government funding
7. Any other children who do not meet the above criteria

– There are only a limited number of spaces available.

– Parents/Carers will be notified of an available place via telephone and email and have 10 school days to accept or decline, no places will be held.

– Parents/Carers should ensure they update us with any changes of contact details, including home address.

Admission to the nursery class does not secure admission to Chalkwell Hall Infant school